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Fawkner Netball Club Incorporated
Registration No. A0102164A
ABN: 45 112 180 340

Bylaws

DEFINITIONS

“Association” means the Netball Association Incorporated for which Fawkner Netball Club Inc. is affiliated to play competitively.

“Club” means a non-profit incorporated body which has an interest in netball and is affiliated with the Association.

“Bylaws” means these By-Laws of the Club as amended from time to time.

“Committee” is the governing body of the Club.

“Constitution” means the constitution of the Club as amended from time to time.

“Team” is a team which is affiliated with a governing Club at either the Night Competition or the Saturday Competition.



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These Bylaws govern the Fawkner Netball Club. They are the operating procedures that determine the conduct of the Club and its members and were introduced on 27th August 2019. Any amendments to these Bylaws come into effect on the date they are approved by the Executive Committee and will remain in force until amended, repealed or replaced.

1.0 NETBALL VICTORIA MEMBERSHIP

Netball Victoria membership fee is set annually by the Victorian Netball Association Inc.

All players, coaches, bench officials and umpires participating in Association competitions or programs must be a current Netball Victoria member.

Fawkner Netball Club needs to be compliant with Netball Victoria. As such, all training players of Fawkner Netball Club must be a current Netball Victoria member. No player will be permitted to take the court to play or train without Netball Victoria membership. Netball Victoria Membership fees must be paid by the first round of the season.

Fawkner Netball Club non-training players participating in RockUp format netball competitions are not required to purchase Netball Victoria membership as their game fees already encompass this.

Fawkner Netball Club non-training players participating in a Netball Victoria endorsed competition other than RockUp Netball, must purchase either a playing Netball Victoria membership or a single game day pass to be eligible to play in that competition.

2.0 INCLUSIVE ENVIRONMENTS

Fawkner Netball Club actively supports the participation of all groups and populations including girls, boys, women, men, aged, indigenous, disabled and culturally & linguistically diverse. Refer to the following Club Policies:

- (a) Fawkner Netball Club Inclusion Policy.
- (b) Fawkner Netball Club First Nations Inclusion Policy.

Fawkner Netball Club will observe the Gender Regulations outlined by the Association in regard to male participation in female and mixed competition.

3.0 GRIEVANCE AND DISPUTE RESOLUTION

Any member who does not agree with a decision / action of the Committee made under this Bylaw, may advise the Committee within 48 hours of the decision/action being made using the Grievance / Complaint form found on the Club's website. The Committee will evaluate the nature of the grievance / complaint and resolve it through the appropriate channels (eg. Child Safety, Member Protection, Code of Conduct etc.)

In trying to resolve the grievance / complaint, the Committee may act in one or more of the following ways:

- (a) Discuss the issue with the relevant parties and make a decision regarding the matter. The Committee shall inform the parties involved of their decision verbally AND in writing; or
- (b) Have an informal meeting with the relevant parties to discuss and resolve the dispute.
- (c) Seek the assistance of Netball Victoria to resolve the dispute.

The Committee's decision is final.



4.0 SPECIAL CIRCUMSTANCES/PROVISIONS CLAUSE

Where this Bylaw is silent, a decision can be made that ensures the integrity of the Club is always maintained.

The Committee may in using its reasonable discretion, in exceptional circumstances or extenuating circumstances, alter, vary, or waive the requirements set out in these Bylaws relating to the Club.

5.0 INDEMNITY

Except where provided or required by law and such cannot be excluded, the Club and its respective directors, officers and members are absolved from all liability however arising from injury or damage, however caused, arising whilst participating as a member.

6.0 CHILD SAFETY & MEMBER PROTECTION REQUIREMENTS

Every person in the netball community has a responsibility to understand their role in ensuring the safety and wellbeing of all children and young people in our care. The Child Safety and Member Protection (CSMP) Officer and Executive Committee will work together to ensure the safety of all members.

All committee members, coaches and umpires must undertake accredited Child Safety training and make themselves aware of the following policies and procedures.

- (a) Netball Victoria Child Safety Policy & Code of Conduct.
- (b) Fawkner Netball Club Child Safety and Member Protection Policy.
- (c) Fawkner Netball Club Child Safety and Member Protection Procedure.
- (d) The Codes of Conduct, Child Safety Policy and Member Protection Policy and Procedures of any Association the Club is affiliated with.

This Fawkner Netball Club Child Safety and Member Protection Policy and Procedure will be reviewed annually by the Club's Child Safety and Member Protection Officer and any updates will be communicated to the Club's committee, coaches, and umpires.

7.0 WORKING WITH CHILDREN CHECKS

All committee members, coaches, umpires, first aid responders and Club volunteers, greater than 18 years of age shall, have a valid Working With Children Check, which is linked to Fawkner Netball Club. The Child Safety and Member Protection Officer shall keep a record of all Working With Children Checks and their expiry dates.

8.0 ACCREDITATION

The Club shall ensure that all coaches, umpires and first aid responders have current appropriate minimum qualifications. Where minimum qualifications/accreditations are not met, the Club shall encourage and support the member/s to achieve the minimum standards. The Club will not appoint any person to an official position unless that person to be appointed has achieved the minimum standard qualification/accreditation or is in the process



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of achieving it. Members are responsible for any payment incurred to attain minimum standard qualification/accreditation. All appointed Club personnel (coaches, umpires, first aid responders) will be recompensed any fees incurred to reach the minimum standard of accreditation following a period of 12 months service in their role and presentation of their receipt. All coaches and committee members will receive a gift card to cover the cost of Netball Victoria membership fees, following a period of 12 months service in their role.

9.0 COURSES, SEMINARS & OTHER OPPORTUNITIES

The Club shall provide notification of opportunities for all members to improve their skills by attending courses, seminars and other personal development activities.

The Club shall encourage and support members who wish to attend appropriate courses, seminars and other personal development activities. Reimbursement of any fees incurred to attend such courses, seminars and other personal development activities is at the discretion of the Executive Committee.

10.0 FIRST AID

The Club will provide a general use First Aid Kit. The kit will be stored in the Club's Storeroom and all appropriate personnel (coaches, first aid responders) will have access to it. The kit will be taken onto court during training sessions.

Each coaching bag will also have a limited First Aid kit to be used on game days if required.

The First Aid Coordinator is responsible for maintaining the first aid kit supplies. The Club will have a designated room or area for the treatment of injuries. The room or area shall always be kept clean and accessible.

The Club will provide a Defibrillator (mobile unit). The defibrillator will be stored in the Club's Social Room of the pavilion. It will be serviced annually under agreement with St John's Ambulance for a period of 5 years (installed Aug 2019). The First Aid Coordinator is responsible for maintaining the defibrillator supplies (pads).

Emergency Procedures

Emergency phone numbers – Ambulance, Doctor, Dentist, Police and the Club's Medical Emergency Procedure Plan is to be displayed in the Club's Social Room of the pavilion.

11.0 EXECUTIVE AND GENERAL COMMITTEE

Fawkner Netball Club will offer the following roles for Executive and General Committee:

President (Executive)	Vice President (Executive)	Secretary (Executive)
Treasurer (Executive)	Registrar (Executive)	Coaching Development Coordinator (Executive)
Child Safety & Member Protection Officer	First Aid Coordinator	Sponsorship Coordinator
Grants Officer	Social Media & Website Coordinator	Canteen Coordinator
Uniform & Apparel Coordinator	Fundraising Coordinator	Social Coordinator



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Gender Equity Liaison Officer	First Nations Liaison Officer	Diversity Liaison Officer
Ladies / Mixed Comp Coordinator	Walking Netball Coordinator	Parent Liaison Officer(s)
General Committee members		

The Club reserves the right to create additional roles if a need arises.

Committee meetings will be held throughout the year on dates to be nominated at the AGM or at the first committee meeting following the AGM.

Non-committee members can only attend committee or executive meetings if invited to do so by the Secretary. To provide a safe space where people can voice and express their opinions and concerns, any information discussed during these meetings is strictly confidential and not to be discussed outside of the meeting forum. Pertinent information will only be shared to the wider Club community once approved by the Executive Committee for dissemination.

A breach of these conditions may result in a warning or being asked to leave the committee. The Executive Committee will deliberate an appropriate consequence.

12.0 FINANCES

The Club shall set fees annually at the AGM. Fees shall be calculated to cover the cost of:

Team entry	Match Day Fees	Pavilion & Court hire	Utilities
Equipment	Administration costs	Presentation day/night	Trophies & awards
First Aid equipment	Training / Accreditation		

13.0 FUNDRAISING

The Club shall conduct fundraising activities during each year, typically one per school term. The fundraising activities shall be determined by the General Committee. All members are required to support the fundraising activities. Any items donated by businesses to use as raffle prizes are the property of the Club until such time the raffle is drawn, and prizes are collected.

14.0 SPONSORSHIP

The Club shall seek sponsorship from local businesses to support the financial operations of the Club. Sponsors may take up one of 5 sponsorship packages as outlined in the Sponsorship Package Proposal. Sponsors will fall into the following categories:

- Major Sponsors (businesses that sponsor \$1000 or more).
- Minor Sponsors (businesses that sponsor \$500-\$1000).
- Club50 members (businesses that purchase a \$100 membership for the opportunity to win a \$4000 sponsorship package).



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Major sponsors must commit to their sponsorship by paying their sponsorship invoice by the end of November each year. This is so that the Club can ensure that their logo is included on the official Club polo shirt for the following year, which is to be handed out at the start of Season 1.

15.0 CANTEEN

The Club shall operate a canteen on training and game nights. For further information, refer to the Canteen Operational Procedure.

16.0 REGISTRATION FEES

Junior Fees

Junior fees must be paid by round 1 of each season. Players joining between Round 1 and Round 4 will be charged full season fees. Players joining from Round 5 shall be charged fees at pro-rata (excluding uniform costs).

Discounts will be applied for siblings at a rate to be decided at the AGM.

Senior Fees

Senior training fees must be paid by round 1 of each season. Players joining between Round 1 and Round 4 will be charged full season fees. Players joining from Round 5 shall be charged fees at pro-rata (excluding uniform costs).

Players choosing to play in more than one competition offered by the same association will be charged a nominated registration fee that takes into consideration reduced training costs. For example, a junior playing in both junior and senior competitions would only be charged fees for one training night, not two. The registration fee for these players shall be determined at the AGM.

Payment plans are available prior to commencement of the season.

17.0 MATCH FEES

Junior and Senior match fees are incorporated into the registration fee.

18.0 TOURNAMENTS

Players will be invited to participate in netball tournaments throughout the year. Costs associated with playing in these tournaments have not been included in the player's registration fee. The Club, at its discretion, may decide to cover any registration or umpire costs incurred by registering teams in a tournament, or may decide to charge players a fee to cover the costs. This decision will be made by the Executive Committee.

19.0 AGE REQUIREMENTS

Participant age is determined as at 31st December of that year.

Players aged 5-7 years will participate in NetSetGo! program (NET).

Players aged 8-9 years will participate in 9&U (NetSetGo! program – SET)

Minimum age requirements are:



- 11&U – 9 years;
- 13&U – 11 years;
- 15&U – 12 years;
- 17&U – 14 years;
- 20&U and Open Sections – 15 years

20.0 GRADING

In the instance that there is more than one team in an age group, the club may, at its discretion, decide to grade players on ability to form an A-side, B-side etc. Teams will then be registered to play competition according to age Sections and will be graded accordingly by the Association. Further information is included in the Coaching Development Plan.

21.0 DRESS CODE

All players must wear the uniform specified by Fawkner Netball Club for their competition. In the case of Juniors, girls must wear the netball dress, with navy bloomers and white anklet sport socks. Boys must wear the club singlet & shorts with white anklet sport socks. If required for religious or medical reasons, players may also wear a club branded Hijab (black printed with club logo), navy long sleeved tops and/or leggings under their uniform.

All junior players must wear the Club polo shirt to and from games.

Senior players may wear either the Club netball dress, training top with Velcro™ tabs, Club singlet and black bottoms (skirt, short, activewear, tracksuit pants) or club shorts. Senior players will receive a Club polo shirt which they may choose to wear to and from games.

Players may also be asked to wear their uniform and/or Club polos to events where the Club is represented. Such events will be determined by the Committee.

Committee members and Coaches will be gifted a Club polo to wear whilst acting in their role during training, matches, Club events and/or when representing the Club in the community.

22.0 AWARDS

All NetSetGo participants and U9's junior players will receive a participation award.

The Most Valuable Player will be awarded in all junior and senior team age groups, except U9.

The Most Valuable Player will be determined by 3,2,1 vote count, nominated by the team's coach/s. Votes are cast at the end of each match. The player at the conclusion of the season receiving the most votes, will be nominated MVP for that team.

A Coaches Award will be presented to a player(s) in all junior and senior team age groups, except U9.

The Club will also present the following four awards:

- (a) Grace O'Brien Club Person of the Year Award.
- (b) Tyler-Jade Satele Junior Club Person of the Year Award.
- (c) Coach of the Year Award.
- (d) Senior Player of the Year Award.



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Further information on how the recipients of these awards is determined, please refer to the Coaching Development Plan.

23.0 PRESENTATION DAY/NIGHT

A presentation day/night will be held at the conclusion of each season at a date to be determined by the General Committee.

Major Sponsors (Platinum, Gold & Silver) will be invited to attend Presentation day/night.

Presentation of all awards & recognition of achievements shall be made on Presentation Day/Night.

24.0 WEATHER

All players must turn up to train. A decision is made 20 minutes prior to the start of each training session if it goes ahead or not. Players will be notified through TeamApp and on social media (Facebook and Instagram).

Players do train in rain. Players do not train if there is lightening or if there is hail.

Players do train in heat. Training will be cancelled if the temperature in the Fawkner area reaches 36°C, 20 minutes prior to the start of the training session. On such days, water will be provided and is permitted to drink court side during training. Hats may be worn during training. It is advised players wear sunscreen.

25.0 SMOKE FREE

The Club adopts a smoke free policy (cigars, pipes, cigarettes and e-cigarettes included). This includes indoor venues and outdoor pavilion and court surroundings to a distance of 15m.

26.0 DRUG POLICY

The Club does not support the use of performance enhancing substances and views any such use as detrimental to both the sport of netball and the spirit of the game.



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Review History

Document Revision No.	Date of Revision update	Comments / Information on what was updated between revisions
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1.00	28/11/2023	Document updated to reflect current practices and issued for release.